



# IdM and FAUcard

Basic IT-Infrastructure and how to get help

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#### What is the RRZE





About us

#### Who we are:

- IT service provider and IT infrastructure maintainer for the FAU.
- Also other universities, colleges and schools in the region.

#### What we provide for students:

- Email (FauMail)
- Wifi and VPN
- Software (MS Office and more)
- Cloudspace (Network Folder and FAUBox)





# ldM – dentity Management Or where do I get Email, Office and Adobe



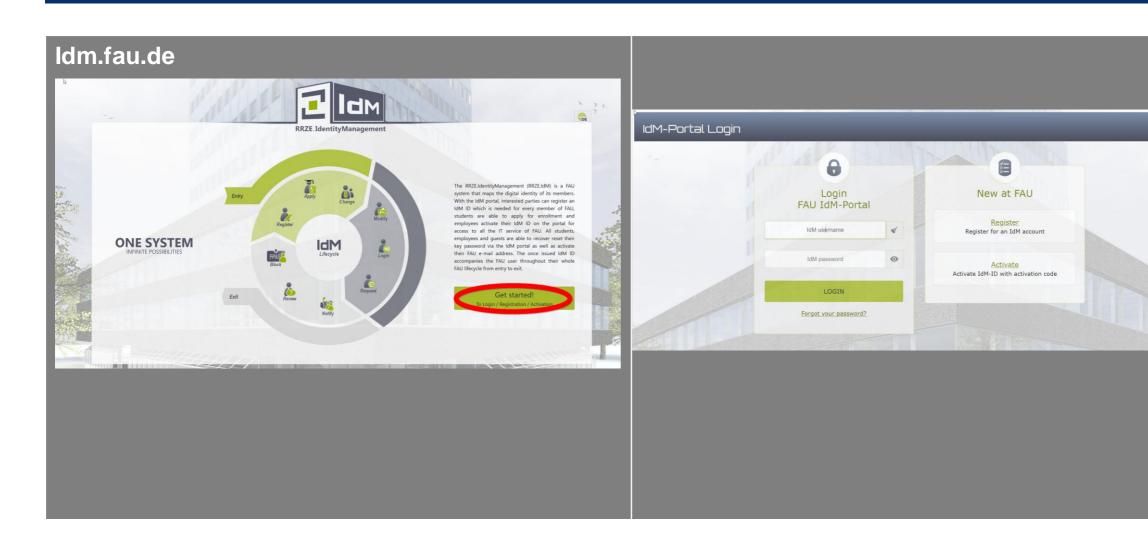


Central data management to provide easy access to everything IT at FAU.





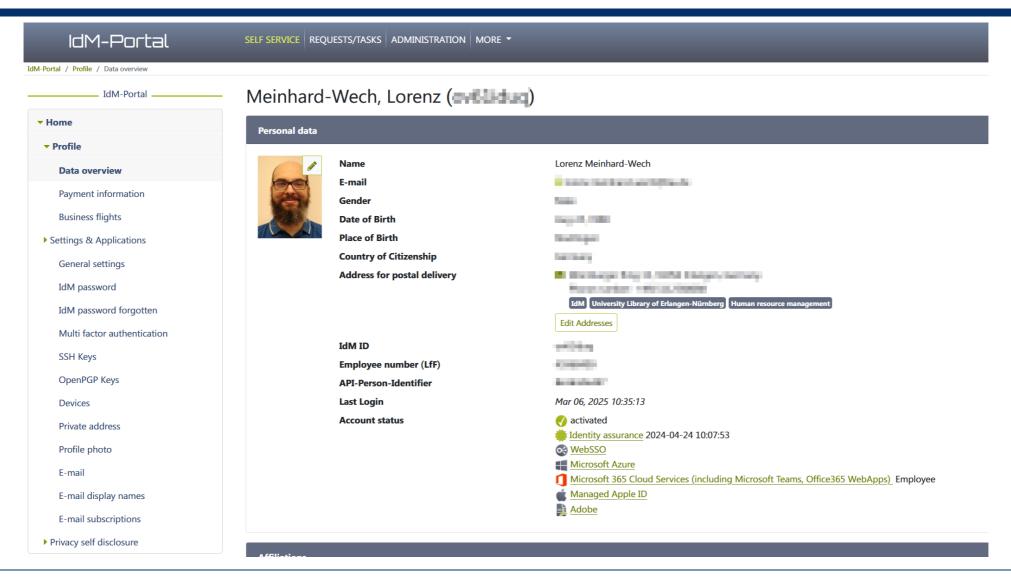
How to log in







#### Main Page

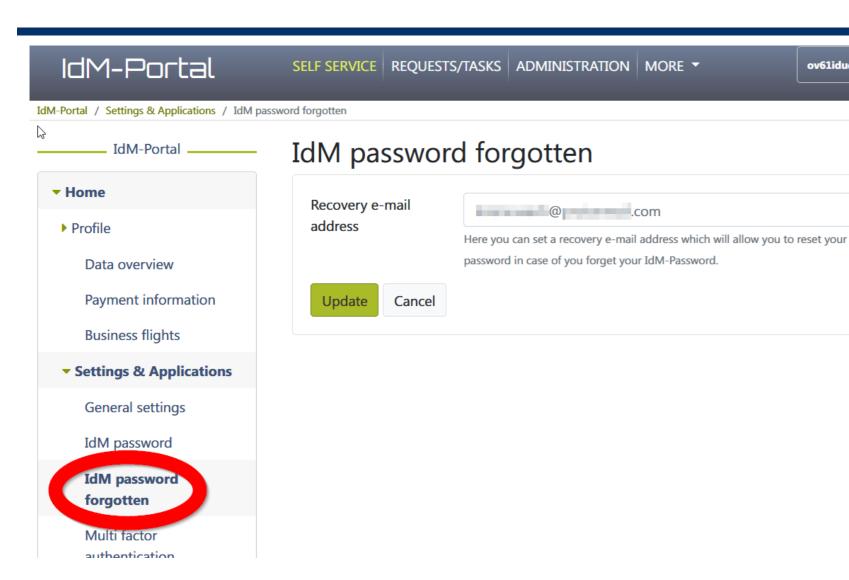




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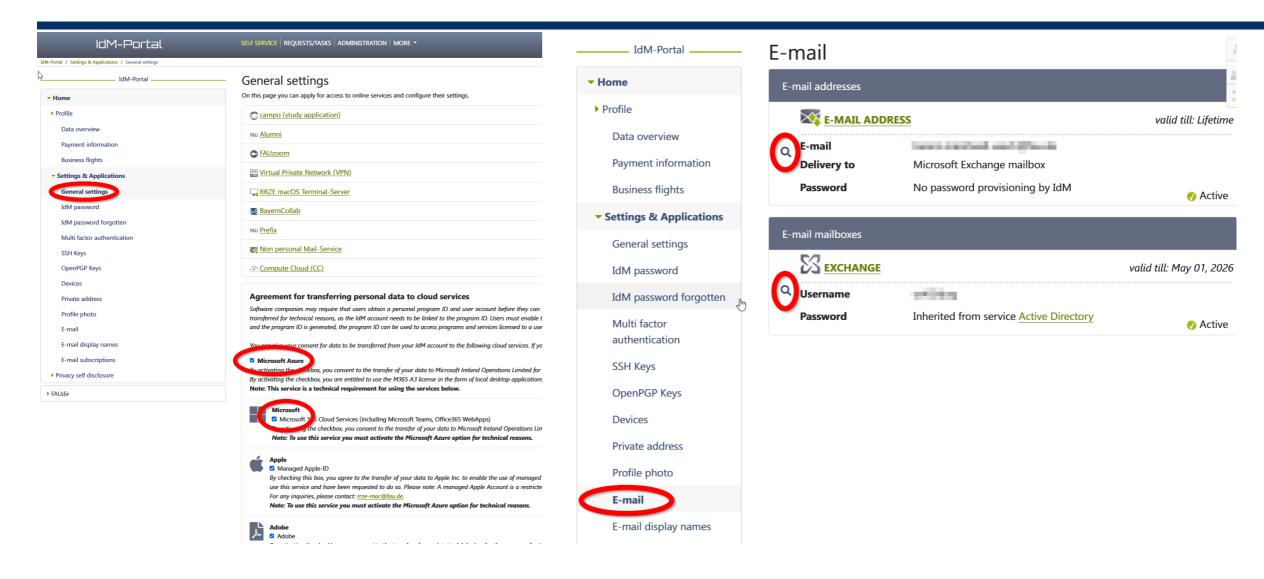
Please set a recovery email address







#### Getting MS Office 365 and how to access mail settings



#### FFZE



Requests and Tasks

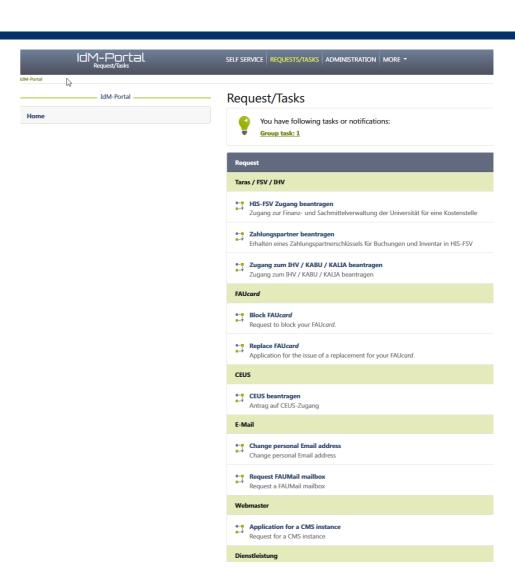
Some services need a multi-step process.

Sometimes has to grant access or confirm your access.

These processes are in the "Request/Tasks" tab.

#### Most notable:

- Request/Block and Replace your FAUcard
- Request a FAUMail or Exchange mailbox
- Change your Email address provided by FAU.







### IdM related Questions?







#### FAUcard and you







#### The 5 services of FAUcard:

- It is your student ID
- Functions as a top-up cash card to pay for:
  - Food at FAU Canteen, Cafeteria and Snack&Drinks machines
  - Pay for printing and copying at the CIP-Pools
  - Pay for orders at the FAU print shop
- Doubles as your library card
- Acts a transponder
- And if you have a job at FAU it is also your punch card

#### **FAUcard** and you





How do I get it?

- 1. Activate your IdM account.
  - Upload a profile picture in Self Service tab. (optional)
- 2. Check your postal address
- 3. Request it in the Requests/Tasks tab.
- 4. Get it in the mail after a few weeks. (Your experience may vary.)

Note: You will have to validate your FAUcard every semester you are at FAU from the second semester onward.

#### **FAUcard and you**





Opening Hours: Monday-Friday: 9-12 a.m.



Visit:

card.fau.de

#### Contact and opening hours

Do you have any more questions about the FAUcard? Please don't hesitate to contact the FAUcard Service Office.

#### **FAUcard Service Office**

Room 1.056 Halbmondstraße 6-8 91054 Erlangen

**\( +49 9131 85-24050 \)** 

☐ card@fau.de

Erlangen, Halbmondstrasse 6 – 8, Room 0.051: Every week on Mondays, Wednesdays, and Fridays 10am – 12pm

Nuremberg, Lange Gasse 20: First and last Thursday of every month During the lecture-free period: Only the 1st Thursday of the month.











# Worry not, the Helpdesk are here to help. (Maybe.)

#### The Helpdesks





We trouble shoot everything related to the IT infrastructure we provide.

WiFi access, VPN connections problems, FAUBox, Zoom, etc.

We do NOT fix your computer! (Unless you pay for it.)

#### The Helpdesks







#### https://www.rrze.fau.de/infocenter/kontakt-hilfe/service-theken/

Helpdesk locations for students:

- IZI Erlangen: Erlangen Inner City
- IZS: Erlangen South area

- IZI Nürnberg: Nürnberg Inner City South East
- IZN: Nürnberg Inner City North





## Thanks for coming!

Find your nearest helpdesk at:

https://www.rrze.fau.de/infocenter/konta kt-hilfe/service-theken/

FAUcard service desk for students:

https://www.fau.de/person/faucardservicebuero-fuer-studierende/

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